

**Town of Hamilton, Madison County, NY**  
**AGENDA - Regular Monthly Town Board Meeting**  
**THURSDAY, MAY 9, 2024 @ 7:00 p.m.**  
**38 Milford Street and Zoom Videoconferencing**

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- 1) Call to Order and Welcome
- 2) Public Comments (5 minutes)
- 3) DEPARTMENT REPORTS
  - Highway Superintendent Report
  - Supervisor/Bookkeeper Report
  - Town Clerk Report
  - Codes Enforcement Officer Report
- 2) COMMITTEE & LIAISON REPORTS
  - 9 Mile Park Committee
  - Cemetery Committee
  - Hamilton Climate Preparedness Working Group (HCPWG) Liaison
  - Highway Committee
  - Partnership for Community Development Liaison
  - SOMAC Liaison
  - Village of Earlville Liaison
  - Village of Hamilton Liaison
  - Supervisor's Report on Madison County Activities
- 4) SPECIAL PROJECTS
  - Housing Project: Restore NY Grant
  - NYSERDA Grant for Clean Energy Program - \$10,000
  - Zoning Update
- 5) OLD BUSINESS
  - Resolution to apply for a Municipal CON
  - Assessor Trainee Position
  - Senior Exemptions Local Law
- 6) NEW BUSINESS
  - None
- 7) Concerns of Town Board
- 8) Executive Session

# Highway Superintendent's Report

to the Hamilton Town Board

May 2024

Submitted by: Luke Dowsland

## GENERAL REPAIRS:

- Ditched on Crumb and Alderman Rd.
- Patched potholes on Wilkinson.
- Replaced 3 signs on Kiley.
- Finished sweeping.

## EQUIPMENT:

- Replaced a tarp motor on 16.
- Removed all the plow frames.
- Had the windshield replaced on 25.
- Removed the brine tank from the Ram.
- Sent the Ram to Friendly Dodge for a wiring issue on the truck side.
- Serviced the lawn mower.
- The skid steer was fixed. They had to replace the main wiring harness.
- Finished the bumper to bumper service on 16.

## TREE REMOVAL:

- Cut 3 large dead trees on Crumb Rd.
- Spent 2 weeks cleaning up a fair amount of brush from the green waste pickup. The people who we saw absolutely loved it and were very appreciative.

## OTHER:

- Kept up mowing everything.
- I was on vacation for a week followed up by Jury duty.
- Erick is taking the last 3 weeks of his baby bonding time.
- Attended the County Safety days (sexual harassment, workplace violence, right to know, work zone safety, and flagger safety).

**Report to the Town Supervisor**  
**Thursday, May 09, 2024**

Submitted By: Brynley Wilcox

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**2023-2024 SNOW & ICE AGREEMENT:**

- **\$ 12,300.59** was received from the County
- **YTD: \$ 75,292.97**
- *Budgeted:* \$ 120,000.00
- **Pending: \$ 3,250.62**

**EV CHARGING STATION:**

- **\$ 2,500.00** was received from NYSERDA on May 2<sup>nd</sup>

**RESOLUTION NEEDED:**

- Resolved that the bills contained on Abstract #5 have been reviewed by the Town Board and are authorized for payment
  - Councilmember **KRUEGER** to sign vouchers
  - Councilmember **GRIFF** to sign vouchers in **JUNE**

**Town of Hamilton  
Investment Report  
As of April 30, 2024**

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	<b>Apr 30, 24</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>GENERAL &amp; HIGHWAY</b>	
<b>A-General</b>	
A200 · General Checking	22,817.77
ARPA_NYCLASS	94,615.50
A Fund_NYCLASS	1,027,832.51
A213 · Town Clerk Petty Cash	200.00
A215 · Front Desk Cash Drawer	200.00
	1,145,665.78
<b>Total A-General</b>	1,145,665.78
<b>B-Town Outside</b>	
B200 · Town Outside Checking	2,425.08
B Fund_NYCLASS	245,838.04
	248,263.12
<b>Total B-Town Outside</b>	248,263.12
<b>DA-Highway Townwide</b>	
DA201b · DA Fund_NBT ICS	34,606.16
	34,606.16
<b>Total DA-Highway Townwide</b>	34,606.16
<b>DB-Highway Outside</b>	
DB200 · Highway Outside Checking	28,937.06
DB Fund_NYCLASS	490,654.46
Eqpt Reserve_NYCLASS	175,891.37
	695,482.89
<b>Total DB-Highway Outside</b>	695,482.89
<b>Total GENERAL &amp; HIGHWAY</b>	2,124,017.95
<b>SPECIAL DISTRICTS</b>	
<b>SL-Street Lighting District</b>	
SL200h · Hubbardsville Lighting Dis...	2,235.11
SL200p · Poolville Lighting District	1,855.74
SL(H) Fund_NYCLASS	1,719.87
SL(P) Fund_NYCLASS	4,287.07
	10,097.79
<b>Total SL-Street Lighting District</b>	10,097.79
<b>Total SPECIAL DISTRICTS</b>	10,097.79
<b>Total Checking/Savings</b>	2,134,115.74

**Town of Hamilton  
Investment Report  
As of April 30, 2024**

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	<u>Apr 30, 24</u>
Total Current Assets	<u>2,134,115.74</u>
<b>TOTAL ASSETS</b>	<b><u>2,134,115.74</u></b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Town of Hamilton**  
**Profit & Loss Budget vs. Actual**  
**January through April 2024**

	Jan - Apr 24	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>GEN &amp; HWY INCOME</b>				
<b>A-General Income</b>				
A1001 · Real Property Tax	957,792.00	957,792.00	0.00	100.0%
A1081 · Othr Pmts in Lieu ofTax (PILOT)	3,012.90	2,500.00	512.90	120.5%
A1090 · Interest & Pen. Real Prop Tax	1,329.70	5,500.00	-4,170.30	24.2%
A1170 · Franchise Fees	3,773.32	11,500.00	-7,726.68	32.8%
A1255 · Clerk fees	113.86	1,000.00	-886.14	11.4%
A1550 · Public Pound Charges, DCO	35.00	50.00	-15.00	70.0%
A1741 · EV Charging Station Fees	186.18	1,000.00	-813.82	18.6%
A2401 · Interest and Earnings	19,028.80	3,500.00	15,528.80	543.7%
A2544 · Dog Licenses	372.00	2,200.00	-1,828.00	16.9%
A2590 · Permits, Other (Landfill)	18.00	75.00	-57.00	24.0%
A2610 · Fines and Forfeited Bail	4,027.00	5,000.00	-973.00	80.5%
A2701 · Refund of Prior Yr Expenditure	458.80			
A2705 · Gift & Donations	43,007.69	43,000.00	7.69	100.0%
A3001 · State Aid Per Capita	0.00	44,184.00	-44,184.00	0.0%
A3005 · State Aid Mortgage Tax	0.00	27,500.00	-27,500.00	0.0%
A5031 · Interfunds Transfer	0.00	96,215.34	-96,215.34	0.0%
A5031r · Use of SOMAC Reserve	0.00	9,284.66	-9,284.66	0.0%
<b>Total A-General Income</b>	<b>1,033,155.25</b>	<b>1,210,301.00</b>	<b>-177,145.75</b>	<b>85.4%</b>
<b>B-Town Outside Income</b>				
B1001 · Town Outside Real Property Tax	38,472.00	38,472.00	0.00	100.0%
B1603 · Registrar	82.00	500.00	-418.00	16.4%
B2110 · Zoning Fees	600.00	50.00	550.00	1,200.0%
B2115 · Planning Fees	195.00	75.00	120.00	260.0%
B2401 · Interest Income	4,248.41	500.00	3,748.41	849.7%
B2555 · Building & Alterations Permits	150.00	4,500.00	-4,350.00	3.3%
B2705 · Gifts & Donations	48,379.00	43,000.00	5,379.00	112.5%
B2725 · VLT/Tribal Moneys (YBR Casino)	0.00	35,000.00	-35,000.00	0.0%
B3089 · State Aid Grants/Other	0.00	135,000.00	-135,000.00	0.0%
B5031 · Interfund Transfers	0.00	15,000.00	-15,000.00	0.0%
<b>Total B-Town Outside Income</b>	<b>92,126.41</b>	<b>272,097.00</b>	<b>-179,970.59</b>	<b>33.9%</b>
<b>DA-Highway Townwide Income</b>				
DA1001 · Real Property Tax	6,000.00	6,000.00	0.00	100.0%
DA2401 · Interest Income	524.01			
<b>Total DA-Highway Townwide Income</b>	<b>6,524.01</b>	<b>6,000.00</b>	<b>524.01</b>	<b>108.7%</b>
<b>DB-Highway Outside Income</b>				
DB1001 · Real Property Tax	51,590.00	51,590.00	0.00	100.0%
DB1120 · Non-Property Tax Dist-Cty	165,525.60	550,000.00	-384,474.40	30.1%
DB2300 · Services for Other Governments	75,292.97	120,000.00	-44,707.03	62.7%
DB2401 · Interest & Earnings	9,629.96	1,500.00	8,129.96	642.0%
DB2401a · Interest & Earnings (Eqpt Res)	1,648.54	1,000.00	648.54	164.9%
DB2665 · Sale of Equipment	30,000.00	323,500.00	-293,500.00	9.3%
DB3501 · State Aid - Consol Hwy (CHIPS)	0.00	250,000.00	-250,000.00	0.0%
DB5031 · Interfund Transfers	0.00	68,000.00	-68,000.00	0.0%
DB5031r · Use of Capital Reserve	0.00	39,500.00	-39,500.00	0.0%

**Town of Hamilton**  
**Profit & Loss Budget vs. Actual**  
**January through April 2024**

	Jan - Apr 24	Budget	\$ Over Bud...	% of Budget
<b>Total DB-Highway Outside Income</b>	333,687.07	1,405,090.00	-1,071,402.93	23.7%
<b>Total GEN &amp; HWY INCOME</b>	1,465,492.74	2,893,488.00	-1,427,995.26	50.6%
<b>SPECIAL DISTRICTS INCOME</b>				
<b>SF-Fire Protection Income</b>				
SF1001a · Earlville - Fire Protection Tax	24,702.00	24,702.00	0.00	100.0%
SF1001b · Hamilton Fire Protection Tax	85,512.00	85,512.00	0.00	100.0%
SF1001c · Hubbardsvll - Fire District Tax	138,813.00	138,813.00	0.00	100.0%
<b>Total SF-Fire Protection Income</b>	249,027.00	249,027.00	0.00	100.0%
<b>SL-Lighting District Income</b>				
SL1001a- Hubbards Light Prop Tx	2,100.00	2,100.00	0.00	100.0%
SL1001b-Poolvll Light Prop Tax	1,400.00	1,400.00	0.00	100.0%
<b>Total SL-Lighting District Income</b>	3,500.00	3,500.00	0.00	100.0%
<b>Total SPECIAL DISTRICTS INCOME</b>	252,527.00	252,527.00	0.00	100.0%
<b>Total Income</b>	1,718,019.74	3,146,015.00	-1,427,995.26	54.6%
<b>Gross Profit</b>	1,718,019.74	3,146,015.00	-1,427,995.26	54.6%
<b>Expense</b>				
<b>GEN &amp; HWY EXPENSES</b>				
<b>A-General Expenses</b>				
A1010.1 · Town Board Wages	7,060.20	26,068.00	-19,007.80	27.1%
A1010.4 · Town Board Contractual	2,691.49	2,700.00	-8.51	99.7%
A1110.1 · Town Justice Wages	6,326.36	18,979.00	-12,652.64	33.3%
A1110.4 · Town Justice Contractual	4,954.71	16,750.00	-11,795.29	29.6%
A1220.1 · Town Supervisor Wages	5,372.84	17,462.00	-12,089.16	30.8%
A1220.11 Deputy Supervisor	3,333.24	5,112.00	-1,778.76	65.2%
A1220.4 · Town Supervisor Contractual	0.00	500.00	-500.00	0.0%
A1310.4 · Director of Finance, Contract	13,192.00	39,576.00	-26,384.00	33.3%
A1310.41 Dir of Fin, Contrctl	990.00	1,000.00	-10.00	99.0%
A1320.4 · Auditor Contractual	0.00	11,935.00	-11,935.00	0.0%
A1330.4 · Tax Collection Contractual	1,144.60	1,160.00	-15.40	98.7%
A1340.40 - Budget Wages	0.00	2,546.00	-2,546.00	0.0%
A1340.41 - Budget Contractual	0.00	150.00	-150.00	0.0%
A1355.1 · Assessor Wages	13,049.00	39,147.00	-26,098.00	33.3%
A1355.12-Assessor Trainee	0.00	20,000.00	-20,000.00	0.0%
A1355.2 · Assessor Equipment	0.00	500.00	-500.00	0.0%
A1355.4 · Assessor Contractual	0.00	3,000.00	-3,000.00	0.0%
A1370.4 · Tax Adjustments Contractual	0.00	1,200.00	-1,200.00	0.0%
A1410.1 · Town Clerk Wages	17,693.86	57,505.00	-39,811.14	30.8%
A1410.11 Deputy Clerk Wages	8,756.00	28,392.00	-19,636.00	30.8%
A1410.12 Clerk, PT	1,870.00	15,000.00	-13,130.00	12.5%
A1410.2-Town Clerk, Equipment	1,910.00	1,920.00	-10.00	99.5%
A1410.4 · Town Clerk Contractual	928.92	3,585.00	-2,656.08	25.9%
A1420.4 · Attorney Contractual	8,988.87	17,500.00	-8,511.13	51.4%
A1430.4 · Personnel Contractual	0.00	750.00	-750.00	0.0%
A1460.4 · Records Management Contractual	0.00	2,570.00	-2,570.00	0.0%
A1490.4-Public Works Admin.	0.00	25,000.00	-25,000.00	0.0%
A1620.2 · Buildings Equipment	0.00	1,000.00	-1,000.00	0.0%
A1620.4 · Buildings Contractual	0.00	0.00	0.00	0.0%

**Town of Hamilton**  
**Profit & Loss Budget vs. Actual**  
**January through April 2024**

	<u>Jan - Apr 24</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
A1620.40 - Buildings Contr.	301.92	5,000.00	-4,698.08	6.0%
A1620.41 - Cleaner & Supplies	1,200.00	6,500.00	-5,300.00	18.5%
A1620.42 - Spectrum (Internet)	815.92	2,250.00	-1,434.08	36.3%
A1620.43 - BME (Copier)	796.80	3,800.00	-3,003.20	21.0%
A1620.44 - BR/Office Supplies	1,139.13	5,500.00	-4,360.87	20.7%
A1620.45a - Tech (recurring)	2,202.06	4,100.00	-1,897.94	53.7%
A1620.45b - Tech (support)	4,008.74	10,000.00	-5,991.26	40.1%
A1620.45c - Tech (equipment)	6,135.27	10,000.00	-3,864.73	61.4%
A1620.46 - Electric/Sewer	679.57	2,650.00	-1,970.43	25.6%
A1620.47 - Rug Service	210.00	1,100.00	-890.00	19.1%
<b>Total A1620.4 · Buildings Contractual</b>	<b>17,489.41</b>	<b>50,900.00</b>	<b>-33,410.59</b>	<b>34.4%</b>
A1650.4 · Central Communication	500.00	1,000.00	-500.00	50.0%
A1910.4 · Unallocated Insurance	35,414.59	37,040.00	-1,625.41	95.6%
A1920.4 · Municipal Association Dues	0.00	1,099.00	-1,099.00	0.0%
A1990.4 · Contingent Account	0.00	16,650.00	-16,650.00	0.0%
A3310.4 · Traffic Control Contractual	16,328.92	16,400.00	-71.08	99.6%
A3510.1 · Dog Control Wages	2,092.64	6,278.00	-4,185.36	33.3%
A3510.4 · Dog Control Contractual	480.03	4,000.00	-3,519.97	12.0%
A4540.4 · Ambulance Contractual	36,000.00	36,000.00	0.00	100.0%
A5010.1 · Superintendent Wages	22,000.00	71,500.00	-49,500.00	30.8%
A5010.2 · Superintendent Equipment	773.96			
A5010.4 · Superintendent Cont.	413.40	2,000.00	-1,586.60	20.7%
A5132.1 · Garage Mechanic Wages	20,926.93	64,450.00	-43,523.07	32.5%
A5132.2 · Garage Equipment	5,366.78			
A5132.4 · Garage Contractual				
A5132.40 - Contractual Expen.	16,363.14	35,000.00	-18,636.86	46.8%
A5132.41 - Spectrum/TWC	751.88	2,500.00	-1,748.12	30.1%
A5132.42 - NYSEG	2,083.22	11,000.00	-8,916.78	18.9%
A5132.43 - Fuel Oil/Propane	5,959.84	6,800.00	-840.16	87.6%
A5132.44 - Garage Study	575.00			
A5132.45 - Stipends/Uniforms	2,679.25	6,500.00	-3,820.75	41.2%
<b>Total A5132.4 · Garage Contractual</b>	<b>28,412.33</b>	<b>61,800.00</b>	<b>-33,387.67</b>	<b>46.0%</b>
A5650.2 · Off-Street Parking Equipment	11,752.00			
A5650.4 · Off-Street Parking Contractual	215.57	1,000.00	-784.43	21.6%
A6410.4 · Publicity Contractual				
A6410.41 - Website Maintenance	3,035.75	3,100.00	-64.25	97.9%
A6410.45 - Legal Notices	291.06	2,500.00	-2,208.94	11.6%
<b>Total A6410.4 · Publicity Contractual</b>	<b>3,326.81</b>	<b>5,600.00</b>	<b>-2,273.19</b>	<b>59.4%</b>
A6510.4 · Veterans Services	900.00	900.00	0.00	100.0%
A7510.4 · Historian Contractual	380.00	380.00	0.00	100.0%
A7510.41 Historian Contr.	0.00	200.00	-200.00	0.0%
A8160.4 · Refuse & Garbage Contractual	340.08	300.00	40.08	113.4%
A8810.4 · Cemeteries Contractual	54.00	1,000.00	-946.00	5.4%
A9010.8 · State Retirement	0.00	37,000.00	-37,000.00	0.0%
A9030.8 · Social Security	8,200.18	28,297.00	-20,096.82	29.0%
A9040.8 · Workers Compensation	12,000.00	12,000.00	0.00	100.0%
A9055.8 · Disability Insurance	95.13	500.00	-404.87	19.0%
A9060.8 · Health Insurance	16,913.34	45,000.00	-28,086.66	37.6%



**Town of Hamilton**  
**Profit & Loss Budget vs. Actual**  
**January through April 2024**

	Jan - Apr 24	Budget	\$ Over Bud...	% of Budget
<b>A9060.81 HSA Contributions</b>	8,000.00	15,000.00	-7,000.00	53.3%
<b>A9060.82 Health Ins. Buyouts</b>	2,000.00	8,000.00	-6,000.00	25.0%
<b>A9720.6 · Debt Principal on SIB</b>	40,000.00	40,000.00	0.00	100.0%
<b>A9720.7 · Debt Interest on SIB</b>	4,464.00	4,464.00	0.00	100.0%
<b>A9901.9 · Transfer to Other Funds</b>	0.00	30,536.00	-30,536.00	0.0%
<b>A9550.9-Transfer to Cap Project</b>	0.00	250,000.00	-250,000.00	0.0%
<b>Total A-General Expenses</b>	393,102.19	1,210,301.00	-817,198.81	32.5%
<b>B-Town Outside Expenses</b>				
<b>B1990.4 · Gen Gov, Contingent Acc</b>	0.00	1,500.00	-1,500.00	0.0%
<b>B3620.1 · Codes Enforcement Wages</b>	9,600.00	31,200.00	-21,600.00	30.8%
<b>B3620.4 · Codes Enforcement Contractual</b>	4,893.37	7,000.00	-2,106.63	69.9%
<b>B4020.4 · Registrar Contractual</b>	0.00	400.00	-400.00	0.0%
<b>B6772.4 · Program for the Aging</b>	5,000.00	5,000.00	0.00	100.0%
<b>B7140.2 · Parks &amp; Rec Equipment</b>	0.00	135,000.00	-135,000.00	0.0%
<b>B7140.4 · Parks &amp; Rec Contractual</b>	0.00	5,000.00	-5,000.00	0.0%
<b>B7270.4 · Band Concerts</b>	500.00	500.00	0.00	100.0%
<b>B7310.4 · Youth Programs</b>	1,000.00	12,000.00	-11,000.00	8.3%
<b>B7410.4 · Library Contractual</b>	2,000.00	4,500.00	-2,500.00	44.4%
<b>B7550.4 · Celebrations - July 4th</b>	0.00	750.00	-750.00	0.0%
<b>B8010.40-Zoning Board Stipends</b>	0.00	680.00	-680.00	0.0%
<b>B8010.41-Zoning Contractual</b>	0.00	500.00	-500.00	0.0%
<b>B8010.42 - Zoning Law Review</b>	65.82	15,000.00	-14,934.18	0.4%
<b>B8020.40-Planning Brd Stipends</b>	510.00	2,040.00	-1,530.00	25.0%
<b>B8020.41-Planning Contractual</b>	0.00	350.00	-350.00	0.0%
<b>B8020.41 - PCD</b>	37,885.00	38,265.00	-380.00	99.0%
<b>B8020.43 - PB Training</b>	568.60	500.00	68.60	113.7%
<b>B8790.4 · Natural Resources Contractual</b>	500.00	500.00	0.00	100.0%
<b>B9010.8 · State Retirement</b>	0.00	8,000.00	-8,000.00	0.0%
<b>B9030.8 · Social Security</b>	734.40	2,387.00	-1,652.60	30.8%
<b>B9040.8 · Workers Compensation</b>	1,000.00	1,000.00	0.00	100.0%
<b>B9055.8 · Disability Insurance</b>	4.95	25.00	-20.05	19.8%
<b>Total B-Town Outside Expenses</b>	64,262.14	272,097.00	-207,834.86	23.6%
<b>DA-Highway Townwide Expenses</b>				
<b>DA5120.4 - Bridges Contractual</b>	0.00	6,000.00	-6,000.00	0.0%
<b>Total DA-Highway Townwide Expenses</b>	0.00	6,000.00	-6,000.00	0.0%
<b>DB-Highway Outside Expenses</b>				
<b>DB5110.1 General Repairs Wages</b>	13,791.77	78,000.00	-64,208.23	17.7%
<b>DB5110.11-New Hwy Employee</b>	0.00	18,000.00	-18,000.00	0.0%
<b>DB5110.4 Gen Repairs Contr Exp</b>				
<b>DB5110.40 - Gen. Repairs Contr</b>	427.00	78,000.00	-77,573.00	0.5%
<b>DB5110.41 - Diesel Fuel</b>	0.00	17,760.00	-17,760.00	0.0%
<b>Total DB5110.4 Gen Repairs Contr Exp</b>	427.00	95,760.00	-95,333.00	0.4%
<b>DB5112.2 Cap. Outlay (CHIPS)</b>	0.00	250,000.00	-250,000.00	0.0%
<b>DB5130.2 Machinery Equipment</b>	0.00	363,000.00	-363,000.00	0.0%
<b>DB5130.4 Machinery Contr.</b>	17,441.79	45,000.00	-27,558.21	38.8%
<b>DB5140.4 Brush &amp; Weeds Contr.</b>	322.87	3,500.00	-3,177.13	9.2%

**Town of Hamilton**  
**Profit & Loss Budget vs. Actual**  
**January through April 2024**

	Jan - Apr 24	Budget	\$ Over Bud...	% of Budget
<b>DB5142.1 Snow Removal Wages</b>				
DB5142.10 - Snow Rem. (FT)	68,844.09	109,200.00	-40,355.91	63.0%
DB5142.11 - Snow Rem. (PT)	0.00	21,000.00	-21,000.00	0.0%
<b>Total DB5142.1 Snow Removal Wages</b>	68,844.09	130,200.00	-61,355.91	52.9%
<b>DB5142.4 Snow Removal</b>				
DB5142.40 - Snow Removal Contr	65,529.46	110,000.00	-44,470.54	59.6%
DB5142.41 - Diesel Fuel	14,096.64	27,965.00	-13,868.36	50.4%
<b>Total DB5142.4 Snow Removal</b>	79,626.10	137,965.00	-58,338.90	57.7%
DB9010.8 State Retirement	0.00	21,375.00	-21,375.00	0.0%
DB9030.8 Social Security	6,024.79	15,927.00	-9,902.21	37.8%
DB9040.8 Workers Compensation	5,219.00	5,219.00	0.00	100.0%
DB9055.8 Disability Insurance	24.75	125.00	-100.25	19.8%
DB9060.8 Health Insurance	20,306.84	52,000.00	-31,693.16	39.1%
DB9060.81 - HSA Contributions	8,000.00	20,000.00	-12,000.00	40.0%
DB9950.9 Interfund Transfers	0.00	169,019.00	-169,019.00	0.0%
<b>Total DB-Highway Outside Expenses</b>	220,029.00	1,405,090.00	-1,185,061.00	15.7%
<b>Total GEN &amp; HWY EXPENSES</b>	677,393.33	2,893,488.00	-2,216,094.67	23.4%
<b>SPECIAL DISTRICT EXPENSES</b>				
<b>SF-Special Fire Districts</b>				
SF1-3410.4 Earlville Fire Prote	24,702.00	24,702.00	0.00	100.0%
SF2-3410.4 Hamilton Fire Protec	85,512.00	85,512.00	0.00	100.0%
T74 Hubbardsville Fire Distric	138,813.00	138,813.00	0.00	100.0%
<b>Total SF-Special Fire Districts</b>	249,027.00	249,027.00	0.00	100.0%
<b>SL-Special Lighting Districts</b>				
SL1-5182.4 Hubbardsville Lightg	1,034.68	2,100.00	-1,065.32	49.3%
SL2-5182.4 Poolville Lighting	658.16	1,400.00	-741.84	47.0%
<b>Total SL-Special Lighting Districts</b>	1,692.84	3,500.00	-1,807.16	48.4%
<b>Total SPECIAL DISTRICT EXPENSES</b>	250,719.84	252,527.00	-1,807.16	99.3%
<b>Total Expense</b>	928,113.17	3,146,015.00	-2,217,901.83	29.5%
<b>Net Ordinary Income</b>	789,906.57	0.00	789,906.57	100.0%
<b>Net Income</b>	<b>789,906.57</b>	<b>0.00</b>	<b>789,906.57</b>	<b>100.0%</b>

# Town Clerk's Report to the Hamilton Town Council

## May 9, 2024, by Suzanne K. Reymers, RMC

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CLERK'S OFFICE: April cash disbursements (month end) completed. We've had our usual uptick in sales and people coming for services this time of year.

REGISTRAR of VITAL STATISTICS: We had a transgendered couple come here to get a marriage license because they were denied a license by a Clerk in neighboring town where they lived.

RABIES CLINIC: Carol Lawrence, DCO, organized a very successful rabies clinic in Sherburne on Saturday, May 4, where over 71 dogs and cats received shots. Kelly Small and I volunteered and handled filling out the rabies certificate for the veterinarian. Several Hamilton residents were able to get their rabies shots for their dogs to license at the Town.

FAX: Having trouble with Esker fax service on the receiving end. Ticket request sent to MCIT. They are still working on it.

WHITELIST TOWN EMAILS: Due to issues for both incoming and outgoing emails being blocked for security reasons, I worked with ACC Tech to create a Whitelist of approved emails to help avoid this issue. The emails included are Planning and Zoning Board members and other staff as well as our attorneys, insurance vendor, etc. Also, any email from Madison County, Village of Hamilton, and Colgate. The list will need to be added to and updated as needed. Anyone having trouble reaching an email can send a request to me to have that email added on.

### DECALS (HUNTING & FISHING LICENSES) CHANGES FOR 2024:

The DEC is eliminating the specialized printer and Valeron paper that everyone has been using for the last 10+ years and moving to printing on plain white paper. This does increase the costs for the towns, but they are working with NYS legislation to allow a \$1.00 fee to the town for any license (3 pages) that needs to be printed in house. Not all of them will need to be printed as some only want it emailed to them. Additionally, they are cutting back on distribution of the Hunting and Fishing books and are readily found on their website.

COMMUNITY BIKES: Community Bikes does not have water in their new building (old basket factory), so I have given them permission to use the town's hose and water at the back of the building to wash their bikes when needed.

POOLVILLE CEMETERY RECORDS: Rae Davey reached out to let me know that Janelle Ayers was named Secretary for the Cemetery. On April 30, Bob Tackabury picked up most of the documents left behind in January apart from a few archives which are in a Fire Safe per Bob's request.

MADISON COUNTY MUNICIPAL CLERKS ASSOCIATION (MCMCA): MCMCA held a meeting on April 30. While it was only a small group, we had a productive conversation on a variety of topics such as dogs, handicap placards, tax collection, FOIL requests, 1<sup>st</sup> amendment audits and the changes in election.

CHANGES IN ELECTION: NYS enacted Chapter 7431 of the Laws of 2023 which goes into effect January 1, 2025. I reviewed the elected positions and made a quick spreadsheet to show its impact.

Changes due to recently enacted Chapter 741 of the Laws of 2023;  
goes into effect on January 1, 2025.

An office with a 4 year-term to be elected in 2025 will be elected for a 3-  
year term ending in 2028.

An office with a 4 year-term to be elected in 2027 will be elected for a 3-  
year term ending in 2030.

Elected Position	Current Official	Year Term	Term Begins	Term Ends
Supervisor	Eve Ann Shwartz	4	1/1/2022	12/31/2025
Councilmember	Travis Dubois	4	1/1/2022	12/31/2025
Councilmember	Dana Krueger	4	1/1/2024	12/31/2025
<i>to be elected in 2025</i>		3	1/1/2026	12/31/2028
Councilmember	Ian Helfant	4	1/1/2024	12/31/2027
Councilmember	Darrell Griff	4	1/1/2024	12/31/2027
<i>to be elected in 2027</i>		3	1/1/2028	12/31/2030
<i>Not applicable to Justice.</i>				
Town Justice	Donald Haight	4	1/1/2022	12/31/2025
<i>to be elected in 2025-no changes</i>		4	1/1/2026	12/31/2029

Chuck Ladd, Codes Enforcement Officer  
Report to the Town of Hamilton Council –May 9<sup>th</sup> , 2024

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**March Activity;**

- Two permits were issued.
- S.T.R. inspections were done on Alexis Ave and Preston Hill Rd.
- Framing inspection done at Camp Fiver
- Attended the Planning Board Meeting on April 9<sup>th</sup>.
- Property inspection at 1427 Poolville rd. (checking status)
- Insulation inspection done on Eaton Rd.
- Collaborate with Jordan Ashcraft on Restore Grant applicants and designs.

Still Working on current S.T.R. applications and Correspondence with applicants.

Town of Hamilton

## Permit Monthly Report

04/01/2024 - 04/30/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>April 2024</b>						
BP-2024-002	04/29/2024	Colleen Scissors	Demolition	7439 Willey Rd SBL#: 199.12-1-45		\$50.00
<b>Description of Work:</b> <i>Barn demolition</i>						
BP-2024-003	04/29/2024	John Bailey	Single Family Home	Sprng Hill Rd SBL#: 169.5-2-26		\$432.50
<b>Description of Work:</b> <i>Construction of a new single family house.</i>						
<b>April 2024 Total:</b>					<b>\$0.00</b>	<b>\$482.50</b>
<b>Reporting Period Total:</b>					<b>\$0.00</b>	<b>\$482.50</b>