

Town of Hamilton
Planning Board Meeting
Tuesday, May 10, 2022, 7:00 PM
Hamilton Town Community Room
38 Milford Street, Hamilton

Present: Mary Galvez, Elaine Hughes, Pam Salmon, Planning Board Alternate, Deputy Town Clerk Elisa Robertson, CEO Mark Miller.

Absent: Kathleen Palmer, Mike Welshko and Bettyann Miller are absent.

Others: Brian Chapin, Surveyor

7:07 pm Acting Chairperson Mary Galvez calls the meeting to order.

New Business:

Jennifer Tomsic; Minor Subdivision Application, Preliminary Review, 572 Wilkinson Road, Tax Map #215.-1-48.

The applicant wishes to subdivide her property into two lots. The original parcel measures approximately 54 acres. The subdivided lot which is the southern portion of the original parcel measures approximately 26 acres.

Resolution 2022-8: Motion to Open Public Hearing for the Tomsic minor subdivision.

Motion: Pam Salmon

Second: Elaine Hughes

Vote: YES - 3 NO - 0

ADOPTED

There is no one in attendance for this hearing. The surveyor, Mr Chapin, confirms that the map has not changed between last meeting on April 12, 2022, and this meeting. There is some discussion about signature boxes and where the chair should sign.

Resolution 2022-9: Motion to Close the Public Hearing for the Tomsic minor subdivision.

Motion: Pam Salmon

Second: Elaine Hughes

Vote: YES - 3 NO - 0

ADOPTED

Resolution 2022-10: Motion to review Part 2 of the SEQRA short form and direct the acting chairperson to sign Part 3 of the SEQRA short form.

Motion: Pam Salmon

Second: Elaine Hughes

Vote: YES - 3 NO - 0

ADOPTED

Acting Chairperson Mary Galvez reads through the SEQRA short form part 2, and the Board answers the questions as a group. She is directed by the Board to check the second box declaring no negative impact on the environment.

The Board then reviews Madison County's response to the GML 239 stating that the application has been returned to the local municipality for determination. The Acting Chairman signs the decision document and the follow up document to be sent to Madison County.

Resolution 2022-11: Motion to approve the minor Subdivision for the Tomsic Property as shown in the survey map provided by Chapin surveyors dated March 24, 2022.

Motion: Pam Salmon

Second: Elaine Hughes

Vote: YES - 3 NO - 0

ADOPTED

Acting Chairperson Mary Galvez signs the maps. Surveyor Brian Chapin will take the one mylar copy to the County Clerk's Office and the other will stay at our office.

Old Business:

The Board turns to their attention to signing their vouchers. The Board signs their vouchers and gives them to the Deputy Clerk. There is some discussion of the County's procedures once the map is filed. CEO Miller confirms some information about a possible future application.

Resolution 2022-12: Motion to approve the minutes from April 12, 2022.

Motion: Elaine Hughes

Second: Pam Salmon

Vote: YES - 3 NO - 0

ADOPTED

Resolution 2022-13: Motion to adjourn the meeting at 7:19 pm

Motion: Elaine Hughes

Second: Pam Salmon

Vote: YES - 3 NO - 0

ADOPTED

Respectfully submitted by
Elisa E. Robertson
Deputy Clerk