

Town of Hamilton
Planning Board Meeting
Tuesday, April 12, 2022, 7:00 PM
Hamilton Town Community Room
38 Milford Street, Hamilton

Present: Mary Galvez, Kathleen Palmer, Bettyann Miller, Pam Salmon, Planning Board Alternate, Deputy Town Clerk Elisa Robertson, CEO Mark Miller.

Absent: Elaine Hughes and Mike Welshko are absent.

Others: Jennifer Tomsic, Sarah Bohnert

7:07 pm Acting Chairperson Mary Galvez calls the meeting to order by resolution with all in agreement.

New Business:

Jennifer Tomsic; Minor Subdivision Application, Preliminary Review, 572 Wilkinson Road, Tax Map #215.-1-48.

There is a mistake on the agenda, it has the wrong address and tax map # for the applicant, this will be corrected in the minutes as well as on the agenda. The applicant wishes to subdivide her property into two lots. The original parcel measures approximately 54 acres. The subdivided lot which is the southern portion of the original parcel measures approximately 26 acres. The Deputy Clerk puts the survey map on the screen so the board can refer to it.

Acting Chairperson Mary Galvez confirms that the actual property is in the Town of Hamilton but has a Sherburne address.

The southern boundary of the parcel is the line with Town of Sherburne and Chenango County. Chairperson Galvez asks if anyone has any questions. There are none.

Resolution 2022-1: Motion to accept the application and survey map for the Tomsic minor subdivision.

Motion: Pam Salmon

Second: Kathleen Palmer

Vote: YES –4 NO - 0

ADOPTED

The Board moves on to review the SEQRA short form. The deputy clerk has used the EAF Mapper to answer many questions on the SEQRA form as well as consulted the Codes Officer and the applicant. The applicant has reviewed and signed the SEQRA form before the meeting began.

Chairperson Galvez asks if anyone on the Board has questions or comments about the SEQRA form. There are none.

Resolution 2022-2: Motion to accept part one of the SEQRA short form for the Tomsic minor subdivision.

Motion: Bettyann Miller

Second: Pam Salmon

Vote: YES –4 NO - 0

ADOPTED

Resolution 2022-3: Motion to Declare the Town of Hamilton Planning Board lead agency.

Motion: Bettyann Miller

Second: Kathleen Palmer

Vote: YES – 4 NO - 0

ADOPTED

The deputy Clerk explains to the applicant that because this property borders another town and county it needs to be sent to the Madison County Planning Department for review. This ensures that that there is no impact to other municipalities.

Resolution 2022-4: Motion to send all application materials for the Tomsic Subdivision to Madison County for GML 239 review because it borders another municipality.

Motion: Bettyann Miller

Second: Kathleen Palmer

Vote: YES – 4 NO - 0

ADOPTED

The Deputy Clerk explains to the applicant the process for the public hearing.

Resolution 2022-5: Motion to Schedule a public hearing for the Tomsic minor subdivision for Tuesday, May 10, 2022.

Motion: Bettyann Miller

Second: Kathleen Palmer

Vote: YES – 4 NO - 0

ADOPTED

Old Business:

The Board turns to their attention to signing their vouchers and informs the applicant that they do not need to stay for the rest of the meeting if they do not wish. The applicant decides to go home.

The Board signs their vouches and gives them to the Deputy Clerk.

Resolution 2022-6: Motion to approve the minutes from October 12, 2021.

Motion: Bettyann Miller

Second: Kathleen Palmer

Vote: YES – 4 NO - 0

ADOPTED

There was one correction to be made, it was a capitalization that was needed.

The Board asked for an update on a previous application. That applicant pulled their application for a Special Use Permit and therefore it is no longer in process.

Resolution 2022-: Motion to adjourn meeting at 7:29 pm.

Motion: Pam Salmon

Second: Kathleen Palmer

Vote: YES – 4 NO – 0

ADOPTED

Respectfully submitted by
Elisa E. Robertson
Deputy Clerk